TO CNPS members and friends:

CALL FOR VOLUNTEERS: CNPS - Riverside-San Bernardino Chapter

2017 ANNUAL NATIVE PLANT SALE

Sale Location: Riverside County Resource Conservation District
4500 Glenwood Dr
Riverside CA 92501

Set up Date: Friday, November 3, 2017 from 11 AM to 5 PM (mostly at sale location)
Sale date: Saturday, November 4, 2017 (sale location); Plant Sale runs from 9:00 a.m. until 3:00 p.m., with preparation from 7:00 to 9:00 a.m. and cleanup from 3:00 to 5:00 PM.

We invite all interested volunteers (our members and friends) to help us make the Plant Sale a success. Here is a list of tasks that need support:

Friday afternoon, November 3 (PRE-SALE SET UP):

11:00 AM to 5 PM: (Bring stools, kneeling pads, water, snacks.
• Set up tables, unload plants, and place them in labeling area.
• Label pots and organize pots into their sale locations.

Saturday, November 4 (SALE DAY):

7 AM to 9 AM: (early morning coffee run, setup of EZ-ups and tables)
• Help with final set up for plant sale (check plant label, inventory).
• Volunteer orientation.

9 AM to 3 PM: (we will organize two to three hour shifts for volunteers)
• Help customers with plant information (we will have books for looking stuff up).
• Help customers find plants. (in alphabetical order by scientific name)
• Write up plant purchase slips; assist the cashiers.
• Coordinate sales of books, and posters, and other CNPS merchandise.
• Staff the CNPS information and membership table.
• Help haul purchased plants to customer's car.
• Tend the “pick-up spot” for plants and check receipts before people pick up their plants or remove plants from sale area.
• Run some very important errands such as food and coffee runs for volunteers.

3 PM to 5 PM: (cleanup, end of sale inventory, move plants out, hauling tables, etc.)
• Help clean up at the sale's end.
• Help haul leftover plants to storage sites (TBA)

It takes a lot of people to make the plant sale run smoothly. If you can’t be there all day, consider taking an early or late shift at the sale! Let us know and we will fit you in!
If you can help in any way, please contact Kate Kramer (kakramer1@icloud.com), ((951) 970-8890